

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) December 21, 2009

A resolution to approve an amendment to the FY2009-2010 operating budget in the amount of \$18,675.00 for the provision of the Commodity Supplemental Food Program (CSFP) grant program, an amendment to the FY2009-2010 Position Control Budget, and the appropriation of said funds. This item requires the expenditure of Federal thru State grant funds under the CSFP program in the amount of \$18,675.00. Resolution sponsored by Commissioner Joe Ford.

CHECK ALL THAT APPLY BELOW:

☐ This Action does NOT require expenditure of funds.

☒ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____ : County CIP Funds: \$ _____

State Grant Funds: \$ _____ : State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ \$18,675.00

Other funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Health Department

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: _____ \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary Bright 545-4693 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

A resolution to approve an amendment to the FY2009-2010 operating budget in the amount of \$18,675.00 for the provision of the Commodity Supplemental Food Program (CSFP) grant program, an amendment to the FY2009-2010 Position Control Budget, and the appropriation of said funds. This item requires the expenditure of Federal thru State grant funds under the CSFP program in the amount of \$18,675.00. Resolution sponsored by Commissioner Joe Ford.

WHEREAS, That Shelby County Government has received notification from the Tennessee Department of Health that the CSFP contract between the two parties for the period of October 1, 2009 through September 30, 2010 is being increased to a total of \$457,000.00 (an increase of \$24,900 over the previous period contract) for the administration of the CSFP Grant Program; and

WHEREAS, That the contract has been requested and submitted, and is anticipated to be approved by the Tennessee Department of Health Contracts Administration which will allow for the allocation of grant expenses for the period October 1, 2009 – June 30, 2010 as shown on Exhibit A; and

WHEREAS, That it will be necessary to amend the FY2010 Operating Budget as shown on Exhibit A; and

WHEREAS, That it will be necessary to amend the FY2010 Position Control Budget as shown on Exhibit B; and

WHEREAS, that there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY2009-2010 Operating Budget for the CSFP Grant Program is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, that the FY2009-2010 Shelby County Position Control Budget is hereby amended as shown on Exhibit B, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That this resolution shall be of no force or effect if said contract is not approved by the State within ninety (90) days of passage of this resolution.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amounts to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

Joyce Avery, Acting County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Requesting approval and appropriation of funds to the FY2009-2010 nine month budget in the amount of \$18,675.00 for the provision of services under the Commodity Supplemental Food Program (CSFP) Federal thru State Grant Program. This action is the result of the County receiving an increase to the CSFP contract of \$24,900 (to a total amount of \$457,000). The contract is for the period October 1, 2009 until September 30, 2010. The \$18,675 is the estimated amount of the increase that will be incurred in the current fiscal year.

This is a contract between Shelby County Government and the Tennessee Department of Health for the provision of services in connection with the CSFP Grant Program.

II. Source and Amount of Funding

- | | | |
|----|--|----------------------------|
| A. | Operating Budget No. 340-400582
(Oct. 1, 2009 – June 30, 2010) | \$342,750.00 |
| | Operating Budget No. 340-400582
(July 1, 2010 – Sept. 30, 2010) | <u>\$114,250.00</u> |
| | Operating Budget No. 340-400582(Total) | <u>\$457,000.00</u> |
- B. There are no other costs, indirect or direct associated with this resolution.
- C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

- A. N/A-Budget Amendments.

IV. Additional Information Relevant to approval of this item

- A. Administration recommends approval of this Resolution.
- B. This budget revision will permit maximum utilization of grant funds.
- C. The Commodity Supplemental Food Program (CSFP) serves approximately 9,000 senior citizens, women, infants, and children monthly out of the Galloway Warehouse at 477 Manassas and twelve delivery sites located throughout Shelby County.

- D. **CSFP has operated in Shelby County and through the Division of Health Services since the 1960's.**